

South Fork Community Development District

Board of Supervisors

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| <ul style="list-style-type: none"> <input type="checkbox"/> Richard Waldron, Chairperson <input type="checkbox"/> Kelly Barr, Vice Chairperson <input type="checkbox"/> Jason Amato, Assistant Secretary <input type="checkbox"/> David Lowrie, Assistant Secretary <input type="checkbox"/> Nick Bozzuto, Assistant Secretary | <ul style="list-style-type: none"> <input type="checkbox"/> Mark Vega, District Manager <input type="checkbox"/> John Vericker, District Counsel <input type="checkbox"/> Robert Dvorak, District Engineer <input type="checkbox"/> Alba Sanchez, Field Manager |
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Workshop Agenda

Tuesday, March 10, 2020 – 6:00 p.m.

Regular Meeting Agenda

Tuesday, March 10, 2020 – 6:30 p.m.

Workshop Agenda

Tuesday, March 10, 2020 – 7:00 p.m.

1. Roll Call
2. Audience Comments on Agenda Items
3. Consent Agenda
 - A. Approval of the Minutes of the February 11, 2020 Meeting Page 2
 - B. Acceptance of Financial Statements Page 5
4. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager
 - i. Presentation of Preliminary Budget Fiscal Year 2021 Page 12
 - ii. Tree Care Proposal – South County Landcare Page 30
 - iii. Tree Care Proposal - Brightview Page 31
 - iv. Tree Care Proposal – Ameri-tree Page 34
 - D. Field Manager
5. Supervisors' Requests
6. Audience Comments
7. Adjournment

Next Meeting April 14, 2020

District Office:
 2654 Cypress Ridge Boulevard, Suite 101
 Wesley Chapel, Florida
 813-991-1116

Meeting Location:
 South Fork HOA Pool Building
 10952 Ambleside Drive
 Riverview, Florida

**MINUTES OF MEETING
SOUTH FORK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the South Fork Community Development District was held Tuesday, February 11, 2020 at 6:30 p.m. at the South Fork HOA Pool Building, 10952 Ambleside Drive, Riverview, Florida.

Present and constituting a quorum were:

Richard Waldron	Chairperson
Kelly Barr	Vice Chairperson
Jason Amato	Assistant Secretary
David Lowrie	Assistant Secretary
Nick Bozzuto	Assistant Secretary

Also present were:

Mark Vega	District Manager
Robert Dvorak	District Engineer
Alba Sanchez	Field Manager

The following is a summary of the discussions and actions taken at the February 11, 2020 South Fork Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Vega called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on the Agenda Items

None.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Consideration of Resolution 2020-03 Designated Officers**
- B. Approval of the Minutes of the January 14, 2020 Meeting**
- C. Acceptance of Audit FY 2019**
- D. Acceptance of Financial Statements**

On Motion by Mr. Bozzuto seconded by Ms. Barr with all in favor the Consent Agenda was approved.

FOURTH ORDER OF BUSINESS

Staff Report

- A. Attorney**
 - None.

B. Engineer

- Mr. Dvorak noted at the last meeting we noted we were going to meet with the County regarding the application we needed to submit with Hillsborough County Department of Natural Resources regarding the trail alignment. We are awaiting their comments.
- Regarding the parking lot expansion project, which is adding spaces at the end and fixing the drainage. We submitted the paperwork and permit.
- The 2020 pond projects are ongoing. We are providing once per week unannounced inspections, usually towards the end of the week. Progress is moving along.
- We talked about the sod and how critical it is. When they put down the sod, they must make certain they join all the edges tight. It is going very smooth.

C. District Manager**i. Tree Structure Prune Elevations Proposal**

- Mr. Vega noted two years ago we did the tree pruning before Hurricane season. He received an updated quote, but he wants more quotes for review at the next meeting.
- Mr. Vega noted at the next meeting Complete IT will come to set up laptops.
- Long discussion ensued on dog traps and dogs scaring off hogs.

D. Field Manager

- None.

FIFTH ORDER OF BUSINESS**Supervisors' Requests**

- Mr. Waldron noted when we are doing tree trimming, he would like to see them trim around the street lanterns. Mr. Vega will make that clear to the vendors.
- Mr. Vega noted the County is not going to maintain that area along Bull Frog Creek. Anyone walking along there can now see straight through there. If the Board is interested, Mr. Dvorak can talk to the County and we could get a joint use agreement where the rest of that pond can be cleaned out and we can get a linear walking trail.
- Mr. Waldron asked what will it cost?
- Mr. Vega noted if the Board is interested, he will get the numbers.
- Mr. Waldron noted we are interested from an aesthetic point of view, we are interested in a safety point of view and we are interested in a financial point of view. He wanted to see this on the agenda for next month.

SIXTH ORDER OF BUSINESS

Audience Comments

- None.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Waldron seconded by Mr. Amato with all in favor the meeting was adjourned at 7:07 p.m.

Richard Waldron, Chairman

The regular workshop of the Board of Supervisors of the South Fork Community Development District was held Tuesday, February 11, 2020 at 7:07 p.m. at the South Fork HOA Pool Building, 10952 Ambleside Drive, Riverview, Florida.

Present and constituting a quorum were:

Richard Waldron
Kelly Barr
Jason Amato
David Lowrie
Nick Bozzuto

Chairperson
Vice Chairperson
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also present was:

Alba Sanchez

South Fork HOA 2 CAM

During the HOA meeting Audience Comments were received on a CDD matter.

Meeting was adjourned

Richard Waldron, Chairman

**South Fork
Community Development District**

Financial Report

January 31, 2020

Prepared by:



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**South Fork
Community Development District**

Financial Statements

(Unaudited)

January 31, 2020

Balance Sheet
January 31, 2020

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2015 DEBT SERVICE FUND	TOTAL
ASSETS			
Cash - Checking Account	\$ 471,169	\$ -	\$ 471,169
Assessments Receivable	710	824	1,534
Allow-Doubtful Collections	(710)	(824)	(1,534)
Due From Other Funds	-	266,258	266,258
Investments:			
Certificates of Deposit - 36 Months	209,929	-	209,929
Money Market Account	5,922	-	5,922
Reserve Fund (A-1)	-	38,408	38,408
Reserve Fund (A-2)	-	8,507	8,507
Reserve Fund (A-3)	-	28,424	28,424
Revenue Fund (A-1)	-	59,360	59,360
Revenue Fund (A-2)	-	53,775	53,775
Revenue Fund (A-3)	-	48,455	48,455
Deposits	4,941	-	4,941
TOTAL ASSETS	\$ 691,961	\$ 503,187	\$ 1,195,148
LIABILITIES			
Accounts Payable	\$ 11,062	\$ -	\$ 11,062
Other Current Liabilities	10,000	-	10,000
Due To Other Funds	266,258	-	266,258
TOTAL LIABILITIES	287,320	-	287,320
FUND BALANCES			
Nonspendable:			
Deposits	4,941	-	4,941
Restricted for:			
Debt Service	-	503,187	503,187
Assigned to:			
Operating Reserves	73,651	-	73,651
Reserves- Irrigation/Landscape	50,725	-	50,725
Reserves - Signs/Monuments/Fence	19,710	-	19,710
Unassigned:	255,614	-	255,614
TOTAL FUND BALANCES	\$ 404,641	\$ 503,187	\$ 907,828
TOTAL LIABILITIES & FUND BALANCES	\$ 691,961	\$ 503,187	\$ 1,195,148

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Interest - Investments	\$ 1,529	\$ 510	\$ 48	\$ (462)	3.14%
Interest - Tax Collector	-	-	118	118	0.00%
Special Assmnts- Tax Collector	305,813	289,494	289,164	(330)	94.56%
Special Assmnts- Discounts	(12,233)	(11,513)	(11,561)	(48)	94.51%
Other Miscellaneous Revenues	-	-	6	6	0.00%
TOTAL REVENUES	295,109	278,491	277,775	(716)	94.13%
EXPENDITURES					
Administration					
P/R-Board of Supervisors	25,836	8,612	4,306	4,306	16.67%
ProfServ-Engineering	4,000	4,000	13,410	(9,410)	335.25%
ProfServ-Field Management	15,000	5,000	5,000	-	33.33%
ProfServ-Legal Services	11,000	3,680	2,977	703	27.06%
ProfServ-Mgmt Consulting Serv	33,776	11,259	11,259	-	33.33%
ProfServ-Trustee Fees	3,717	3,717	3,717	-	100.00%
Auditing Services	2,225	-	-	-	0.00%
Website Compliance	-	-	1,553	(1,553)	0.00%
Insurance - Risk Management	8,118	8,118	7,601	517	93.63%
Legal Advertising	2,000	-	266	(266)	13.30%
Misc-Bank Charges	150	50	6	44	4.00%
Misc-Assessmnt Collection Cost	6,116	5,560	5,552	8	90.78%
Misc-Web Hosting	1,000	333	281	52	28.10%
Annual District Filing Fee	175	175	175	-	100.00%
Total Administration	113,113	50,504	56,103	(5,599)	49.60%
Electric Utility Services					
Utility - General	9,960	3,320	1,996	1,324	20.04%
Electricity - Streetlighting	11,760	3,920	6,650	(2,730)	56.55%
Total Electric Utility Services	21,720	7,240	8,646	(1,406)	39.81%
Flood Control/Stormwater Mgmt					
Contracts-Aquatic Control	11,796	3,932	3,820	112	32.38%
R&M-Lake	8,000	2,667	-	2,667	0.00%
Total Flood Control/Stormwater Mgmt	19,796	6,599	3,820	2,779	19.30%
Other Physical Environment					
Contracts-Landscape	72,420	24,140	25,800	(1,660)	35.63%
Contracts-Mulch	10,000	-	-	-	0.00%
Insurance - Property	605	605	-	605	0.00%
R&M-Renewal and Replacement	15,600	-	-	-	0.00%
R&M-Irrigation	4,000	4,000	1,129	2,871	28.23%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
R&M-Walls and Signage	1,000	1,000	-	1,000	0.00%
R&M-Shared Landsc Maint Fr Ent	2,400	-	-	-	0.00%
Reserve - Irrigation/Landscape	7,600	7,600	17,500	(9,900)	230.26%
Reserve - Ponds	7,000	-	-	-	0.00%
Reserve-Signs/Monuments/Fences	3,000	-	-	-	0.00%
Total Other Physical Environment	123,625	37,345	44,429	(7,084)	35.94%
Field					
Contracts-Security Services	11,427	3,809	3,809	-	33.33%
Misc-Contingency	5,000	1,667	434	1,233	8.68%
Total Field	16,427	5,476	4,243	1,233	25.83%
TOTAL EXPENDITURES	294,681	107,164	117,241	(10,077)	39.79%
Excess (deficiency) of revenues					
Over (under) expenditures	428	171,327	160,534	(10,793)	n/a
OTHER FINANCING SOURCES (USES)					
Contribution to (Use of) Fund Balance	428	-	-	-	0.00%
TOTAL FINANCING SOURCES (USES)	428	-	-	-	0.00%
Net change in fund balance	\$ 428	\$ 171,327	\$ 160,534	\$ (10,793)	n/a
FUND BALANCE, BEGINNING (OCT 1, 2019)	244,107	244,107	244,107		
FUND BALANCE, ENDING	\$ 244,535	\$ 415,434	\$ 404,641		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending January 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Interest - Investments	\$ -	\$ -	\$ 1,170	\$ 1,170	0.00%
Special Assmnts- Tax Collector	327,561	310,079	309,727	(352)	94.56%
Special Assmnts- Discounts	(13,102)	(12,331)	(12,384)	(53)	94.52%
TOTAL REVENUES	314,459	297,748	298,513	765	94.93%
EXPENDITURES					
Administration					
Misc-Assessmnt Collection Cost	6,551	5,955	5,947	8	90.78%
Total Administration	6,551	5,955	5,947	8	90.78%
Debt Service					
Principal Debt Retirement A-1	90,000	-	-	-	0.00%
Principal Debt Retirement A-2	20,000	-	-	-	0.00%
Principal Debt Retirement A-3	60,000	-	-	-	0.00%
Interest Expense Series A-1	65,473	32,737	32,916	(179)	50.27%
Interest Expense Series A-2	14,437	7,219	7,258	(39)	50.27%
Interest Expense Series A-3	53,273	26,637	26,782	(145)	50.27%
Total Debt Service	303,183	66,593	66,956	(363)	22.08%
TOTAL EXPENDITURES	309,734	72,548	72,903	(355)	23.54%
Excess (deficiency) of revenues					
Over (under) expenditures	4,725	225,200	225,610	410	n/a
OTHER FINANCING SOURCES (USES)					
Contribution to (Use of) Fund Balance	4,725	-	-	-	0.00%
TOTAL FINANCING SOURCES (USES)	4,725	-	-	-	0.00%
Net change in fund balance	\$ 4,725	\$ 225,200	\$ 225,610	\$ 410	n/a
FUND BALANCE, BEGINNING (OCT 1, 2019)	277,577	277,577	277,577		
FUND BALANCE, ENDING	\$ 282,302	\$ 502,777	\$ 503,187		

SOUTH FORK
Community Development District

Annual Operating and Debt Service Budget

Fiscal Year 2021

Proposed Budget

02.25.20

Prepared by:



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South Fork
Community Development District

Operating Budget
Fiscal Year 2021

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU JAN-2020	PROJECTED FEB - SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
REVENUES							
Interest - Investments	\$ 5,182	\$ 6,890	\$ 1,529	\$ 54	\$ 1,000	\$ 1,529	\$ 1,529
Interest - Tax Collector	95	133	-	118	-	-	-
Special Assmnts- Tax Collector	305,814	305,585	305,813	289,164	16,649	305,813	305,813
Special Assmnts- Discounts	(11,530)	(11,498)	(12,233)	(11,561)	(333)	(12,233)	(12,233)
TOTAL REVENUES	299,561	301,110	295,109	277,775	17,316	295,109	295,110
EXPENDITURES							
Administrative							
P/R-Board of Supervisors	14,640	21,099	25,836	4,306	17,224	21,530	25,836
ProfServ-Engineering	50,950	39,615	4,000	13,410	8,500	21,910	15,000
ProfServ-Field Management	13,750	15,000	15,000	5,000	10,000	15,000	15,000
ProfServ-Legal Services	5,039	5,306	11,000	2,977	2,800	5,777	7,500
ProfServ-Mgmt Consulting Serv	30,936	32,792	33,776	11,259	22,517	33,776	34,789
ProfServ-Trustee Fees	3,717	3,717	3,717	3,717	-	3,717	3,717
Auditing Services	2,100	2,225	2,225	-	2,225	2,225	2,225
Web Compliance	-	-	-	1,553	-	-	1,500
Insurance - Risk Management	7,230	7,380	8,118	7,601	-	7,601	8,361
Legal Advertising	2,022	1,760	2,000	266	1,734	2,000	2,000
Misc-Bank Charges	12	1	150	6	44	50	89
Misc-Assessmnt Collection Cost	1,908	3,517	6,116	5,552	333	5,885	6,116
Misc-Web Hosting	1,000	2,661	1,000	282	-	282	-
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	133,479	135,248	113,113	56,103	65,377	119,927	122,309
Electric Utility Services							
Utility - General	7,903	8,217	9,960	1,996	7,964	9,960	9,960
Electricity - Streetlighting	11,700	10,786	11,760	6,650	5,110	11,760	11,760
Total Electric Utility Services	19,603	19,003	21,720	8,646	13,074	21,720	21,720
Flood Control/Stormwater Mgmt							
Contracts-Aquatic Control	11,184	11,460	11,796	3,820	7,976	11,796	11,796
R&M-Lake	-	-	8,000	-	8,000	8,000	6,750
Total Flood Control/Stormwater Mgmt	11,184	11,460	19,796	3,820	15,976	19,796	18,546
Other Physical Environment							
Contracts-Landscape	100,944	74,100	72,420	25,800	46,620	72,420	74,593
Contracts-Mulch	-	-	10,000	-	10,000	10,000	7,500
Insurance - Property	500	-	605	-	605	605	666
R&M-Renewal and Replacement	35,670	39,615	15,600	-	15,600	15,600	10,000
R&M-Irrigation	1,680	87	4,000	1,129	2,871	4,000	4,000
R&M-Walls and Signage	593	20	1,000	-	1,000	1,000	850
R&M-Shared Landsc Maint Fr Ent	-	-	2,400	-	2,400	2,400	2,400
Capital Outlay	-	6,198	-	-	-	-	-
Reserve - Irrigation/landscape	-	-	7,600	17,500	-	17,500	7,600
Reserve - Ponds	-	218,197	7,000	-	-	-	7,000
Reserve-Signs/Monuments/Fences	-	933	3,000	-	-	-	3,000
Total Other Physical Environment	139,387	339,150	123,625	44,429	79,096	123,525	117,608

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU JAN-2020	PROJECTED FEB - SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
<i>Field</i>							
Contracts-Security Services	11,427	11,427	11,427	3,809	7,618	11,427	11,427
Misc-Contingency	807	4,026	5,000	434	2,500	2,934	3,500
Total Field	12,234	15,453	16,427	4,243	10,118	14,361	14,927
TOTAL EXPENDITURES	315,887	520,314	294,681	117,241	183,641	299,329	295,110
Excess (deficiency) of revenues							
Over (under) expenditures	(16,326)	(219,204)	428	160,534	(166,325)	(4,220)	-
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	428	-	-	-	-
TOTAL OTHER SOURCES (USES)	-	-	428	-	-	-	-
Net change in fund balance	(16,326)	(219,204)	428	160,534	(166,325)	(4,220)	-
FUND BALANCE, BEGINNING	479,637	463,311	244,107	244,107	-	244,107	239,887
FUND BALANCE, ENDING	\$ 463,311	\$ 244,107	\$ 244,535	\$ 404,641	\$ (166,325)	\$ 239,887	\$ 239,887

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2021	\$ 236,047
Net Change in Fund Balance - Fiscal Year 2021	189
Reserves - Fiscal Year 2021 Additions	17,600
Total Funds Available (Estimated) - 9/30/2021	253,836

ALLOCATION OF AVAILABLE FUNDS**Nonspendable Fund Balance**

Deposits	2,695
Subtotal	2,695

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	69,330	(1)
Reserves - Irrigation/Landscaping (Prior Years)	50,725	(2)
Reserves - Irrigation/Landscaping (FY 2020)	7,600	(3)
Reserves - Irrigation/Landscaping Expensed (FY 2020)	(17,500)	
Reserves - Irrigation/Landscaping (FY 2021)	7,600	48,425 (4)
Reserves - Ponds (FY 2021)	7,000	7,000 (4)
Reserves - Signs/Monuments/Fences (Prior Years)	19,710	(2)
Reserves - Signs/Monuments/Fences (FY 2020)	3,000	(3)
Reserves - Signs/Monuments/Fences (FY 2021)	3,000	25,710 (4)
Subtotal	150,465	

Total Allocation of Available Funds	153,160
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Total Unassigned (undesignated) Cash	\$ 100,676
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Notes

- (1) Represents approximately 3 months of operating expenditures
 (2) Represents assigned reserves to date
 (3) Represents FY 2020 budgeted reserves.
 (4) Represents FY 2021 proposed budgeted reserves.

Budget Narrative
Fiscal Year 2021

REVENUES

Interest - Investments

The District earns interest on the monthly average collected balance for their operating accounts.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon five supervisors attending twenty-four meetings (including FICA).

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Service-Field Management

The District will receive field management services that may include managing proposals, permit compliance, inspections, budget management and field verification.

Professional Services-Legal Services

The District's Attorney, Straley & Robin, provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Professional Services-Management Consulting Services

The District receives Management, Accounting, Assessment and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. Also included are costs for Information Technology charges to process all of the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark in accordance with the management contract. Also included are printing, mailing and telephone costs incurred while preparing the monthly reports. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Service-Trustee

This line item represents the fees charged by the trustee for the Series 2015 debt.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on prior year's cost.

Budget Narrative
Fiscal Year 2021

EXPENDITURES

Administrative (continued)

Website Compliance

This is to comply with State Statutes for posting information on the internet.

Insurance-Risk Management

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance Agency, Inc. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous-Bank Charges

This includes ancillary bank charges that may be incurred during the year.

Miscellaneous-Assessment Collection Costs

The District reimburses the Hillsborough County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Miscellaneous-Web Hosting

The District pays Inframark for web hosting service for the District's web site.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity Division of Community Development.

Utility Services

Utility-General

The district anticipates the following utility costs from TECO:

<i>Account Number</i>	<i>Description</i>	<i>Amount</i>
1476-0616080	10798 ½ Ambleside Dr. WELL	\$3,500
1476-0869371	109252 Ambleside Dr. WELL	\$3,800
1476-0869451	13608 Trinity Leaf PI WELL	\$ 500
1476-0925541	11496 Ambleside BI IRR WELL	\$1,760
	Contingency	\$ 400
Total		\$9,960

Budget Narrative
Fiscal Year 2021

EXPENDITURES

Utility Services (continued)

Electricity-Streetlighting

The district anticipates the following utility costs from TECO:

<i>Account Number</i>	<i>Description</i>	<i>Amount</i>
1800-0041403	South Fork Ph 4 BL	\$ 6,860
1800-0071745	South Fork Ph 3	\$ 4,900
Total		\$11,760

Flood Control/Stormwater Mgmt

Contracts-Aquatic Control

The District currently has a contract with Aquatic Systems to provide monthly aquatic maintenance services at a charge of \$983/month.

R&M-Lake

This line item reflects costs associated with pond erosion control, control structure repair, debris removal and aquatic planting.

Other Physical Environment

Contracts-Landscape

The District currently has a contract with South County Landcare to provide monthly landscape services.

Contracts-Mulch

The District expects to incur costs associated with the replacement of mulch and annuals through the District.

Insurance-Property

The District's Property Insurance is with Preferred Governmental Insurance Trust who specializes in providing insurance coverage for Governmental Agencies. The amount is based upon insurance costs for prior year plus any anticipated increase.

R&M-Renewal and Replacement

These are the costs associated with landscaping enhancement projects.

R&M-Irrigation

This line item represents costs associated with the repairs and replacement of lines, sprinkler heads, pumps and valves.

R&M-Walls and Signage

The District expects to incur costs associated with stucco repair, pressure washing and up lighting repair and replacement.

Budget Narrative
Fiscal Year 2021

EXPENDITURES

Other Physical Environment (continued)

R&M-Shared Landscape Maintenance Front Entrance

The District anticipates sharing the landscaping costs of the front entrance way.

Reserve-Irrigation/Landscape

Funds set aside for future irrigation and landscape expenditures.

Reserve-Ponds

Funds set aside for future pond repairs.

Reserve-Signs/Monuments/Fences

Funds set aside for future sign, monument and fence repairs.

Field

Contracts-Security Services

The District reimburses the HOA monthly for a shared portion of security services.

Miscellaneous-Contingency

This is for any miscellaneous field related expenditures that may arise during the year.

South Fork
Community Development District

Debt Service Budgets
Fiscal Year 2021

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU JAN-2020	PROJECTED FEB - SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
REVENUES							
Interest - Investments	\$ 3,237	\$ 4,378	\$ -	\$ 1,170	\$ 2,500	\$ 3,670	\$ 3,000
Special Assmnts- Tax Collector	327,560	327,316	327,561	309,727	17,834	327,561	327,561
Special Assmnts- Discounts	(12,350)	(12,316)	(13,102)	(12,384)	(357)	(12,741)	(13,102)
TOTAL REVENUES	318,447	319,378	314,459	298,513	19,977	318,490	317,459
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	6,304	3,739	6,551	5,947	604	6,551	6,551
Total Administrative	6,304	3,739	6,551	5,947	604	6,551	6,551
<i>Debt Service</i>							
Principal Debt Retirement A-1	80,000	85,000	90,000	-	90,000	90,000	90,000
Principal Debt Retirement A-2	15,000	15,000	20,000	-	20,000	20,000	20,000
Principal Debt Retirement A-3	55,000	55,000	60,000	-	60,000	60,000	60,000
Interest Expense Series A-1	71,986	68,742	65,473	32,916	32,557	65,473	61,644
Interest Expense Series A-2	15,614	15,006	14,437	7,258	7,179	14,437	13,586
Interest Expense Series A-3	57,589	55,358	53,273	26,782	26,491	53,273	50,694
Total Debt Service	295,189	294,106	303,183	66,956	236,227	303,183	295,925
TOTAL EXPENDITURES	301,493	297,845	309,734	72,903	236,831	309,734	302,476
Excess (deficiency) of revenues							
Over (under) expenditures	16,954	21,533	4,725	225,610	3,905	8,756	14,982
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	4,725	-	-	-	14,982
TOTAL OTHER SOURCES (USES)	-	-	4,725	-	-	-	14,982
Net change in fund balance	16,954	21,533	4,725	225,610	3,905	8,756	14,982
FUND BALANCE, BEGINNING	239,090	256,044	277,577	277,577	-	277,577	286,333
FUND BALANCE, ENDING	\$ 256,044	\$ 277,577	\$ 282,302	\$ 503,187	\$ 3,905	\$ 286,333	\$ 301,315

Debt Amortization Schedule
Series 2015 A1 Special Assessment Revenue Refunding Bonds

Date	Regular Principal	Principal Prepayments	Interest Expense 4.00%	Outstanding Principal	Annual Debt Svc
11/1/2020			\$31,075.56	\$1,520,000.00	
5/1/2021	\$90,000.00		\$30,568.89	\$1,430,000.00	\$149,804.44
11/1/2021			\$29,235.56	\$1,430,000.00	
5/1/2022	\$95,000.00		\$28,758.89	\$1,335,000.00	\$151,052.22
11/1/2022			\$27,293.33	\$1,335,000.00	
5/1/2023	\$100,000.00		\$26,848.33	\$1,235,000.00	\$152,097.22
11/1/2023			\$25,248.89	\$1,235,000.00	
5/1/2024	\$105,000.00		\$24,974.44	\$1,130,000.00	\$153,076.67
11/1/2024			\$23,102.22	\$1,130,000.00	
5/1/2025	\$105,000.00		\$22,725.56	\$1,025,000.00	\$148,681.11
11/1/2025			\$20,955.56	\$1,025,000.00	
5/1/2026	\$110,000.00		\$20,613.89	\$915,000.00	\$149,320.56
11/1/2026			\$18,706.67	\$915,000.00	
5/1/2027	\$115,000.00		\$18,401.67	\$800,000.00	\$149,757.22
11/1/2027			\$16,355.56	\$800,000.00	
5/1/2028	\$120,000.00		\$16,177.78	\$680,000.00	\$150,080.00
11/1/2028			\$13,902.22	\$680,000.00	
5/1/2029	\$125,000.00		\$13,675.56	\$555,000.00	\$150,022.22
11/1/2029			\$11,346.67	\$555,000.00	
5/1/2030	\$130,000.00		\$11,161.67	\$425,000.00	\$149,850.56
11/1/2030			\$8,688.89	\$425,000.00	
5/1/2031	\$135,000.00		\$8,547.22	\$290,000.00	\$149,476.11
11/1/2031			\$5,928.89	\$290,000.00	
5/1/2032	\$140,000.00		\$5,864.44	\$150,000.00	\$148,931.11
11/1/2032			\$3,066.67	\$150,000.00	
5/1/2033	\$150,000.00		\$3,016.67	\$0.00	\$153,016.67
Totals	\$1,610,000.00	\$0.00	\$531,715.00		\$2,108,799.44

Debt Amortization Schedule
Series 2015 A2 Special Assessment Revenue Refunding Bonds

Date	Regular Principal	Principal Prepayments	Interest Expense 4.00%	Outstanding Principal	Annual Debt Svc
11/1/2020			\$6,848.89	\$335,000.00	
5/1/2021	\$20,000.00		\$6,737.22	\$315,000.00	\$33,177.22
11/1/2021			\$6,440.00	\$315,000.00	
5/1/2022	\$20,000.00		\$6,335.00	\$295,000.00	\$32,366.11
11/1/2022			\$6,031.11	\$295,000.00	
5/1/2023	\$20,000.00		\$5,932.78	\$275,000.00	\$31,555.00
11/1/2023			\$5,622.22	\$275,000.00	
5/1/2024	\$20,000.00		\$5,561.11	\$255,000.00	\$30,774.44
11/1/2024			\$5,213.33	\$255,000.00	
5/1/2025	\$20,000.00		\$5,128.33	\$235,000.00	\$29,932.78
11/1/2025			\$4,804.44	\$235,000.00	
5/1/2026	\$20,000.00		\$4,726.11	\$215,000.00	\$29,121.67
11/1/2026			\$4,395.56	\$215,000.00	
5/1/2027	\$25,000.00		\$4,323.89	\$190,000.00	\$33,208.33
11/1/2027			\$3,884.44	\$190,000.00	
5/1/2028	\$25,000.00		\$3,842.22	\$165,000.00	\$32,215.56
11/1/2028			\$3,373.33	\$165,000.00	
5/1/2029	\$25,000.00		\$3,318.33	\$140,000.00	\$31,180.56
11/1/2029			\$2,862.22	\$140,000.00	
5/1/2030	\$25,000.00		\$2,815.56	\$115,000.00	\$30,166.67
11/1/2030			\$2,351.11	\$115,000.00	
5/1/2031	\$25,000.00		\$2,312.78	\$90,000.00	\$29,152.78
11/1/2031			\$1,840.00	\$90,000.00	
5/1/2032	\$30,000.00		\$1,820.00	\$60,000.00	\$33,046.67
11/1/2032			\$1,226.67	\$60,000.00	
5/1/2033	\$30,000.00		\$1,206.67	\$30,000.00	\$31,806.67
11/1/2033			\$600.00	\$30,000.00	
5/1/2034	\$30,000.00		\$603.33	\$0.00	\$30,603.33
Totals	\$355,000.00	\$0.00	\$124,593.33		\$472,335.56

Debt Amortization Schedule
Series 2015 A3 Special Assessment Revenue Refunding Bonds

Date	Regular Principal	Principal Prepayments	Interest Expense 4.00%	Outstanding Principal	Annual Debt Svc
11/1/2020			\$25,555.56	\$1,250,000.00	
5/1/2021	\$60,000.00		\$25,138.89	\$1,190,000.00	\$109,467.78
11/1/2021			\$24,328.89	\$1,190,000.00	
5/1/2022	\$65,000.00		\$23,932.22	\$1,125,000.00	\$111,932.22
11/1/2022			\$23,000.00	\$1,125,000.00	
5/1/2023	\$65,000.00		\$22,625.00	\$1,060,000.00	\$109,296.11
11/1/2023			\$21,671.11	\$1,060,000.00	
5/1/2024	\$70,000.00		\$21,435.56	\$990,000.00	\$111,675.56
11/1/2024			\$20,240.00	\$990,000.00	
5/1/2025	\$75,000.00		\$19,910.00	\$915,000.00	\$113,616.67
11/1/2025			\$18,706.67	\$915,000.00	
5/1/2026	\$75,000.00		\$18,401.67	\$840,000.00	\$110,575.00
11/1/2026			\$17,173.33	\$840,000.00	
5/1/2027	\$80,000.00		\$16,893.33	\$760,000.00	\$112,431.11
11/1/2027			\$15,537.78	\$760,000.00	
5/1/2028	\$80,000.00		\$15,368.89	\$680,000.00	\$109,271.11
11/1/2028			\$13,902.22	\$680,000.00	
5/1/2029	\$85,000.00		\$13,675.56	\$595,000.00	\$110,840.00
11/1/2029			\$12,164.44	\$595,000.00	
5/1/2030	\$90,000.00		\$11,966.11	\$505,000.00	\$112,290.56
11/1/2030			\$10,324.44	\$505,000.00	
5/1/2031	\$95,000.00		\$10,156.11	\$410,000.00	\$113,538.33
11/1/2031			\$8,382.22	\$410,000.00	
5/1/2032	\$95,000.00		\$8,291.11	\$315,000.00	\$109,731.11
11/1/2032			\$6,440.00	\$315,000.00	
5/1/2033	\$100,000.00		\$6,335.00	\$215,000.00	\$110,730.56
11/1/2033			\$4,395.56	\$215,000.00	
5/1/2034	\$105,000.00		\$4,323.89	\$110,000.00	\$111,572.78
11/1/2034			\$2,248.89	\$110,000.00	
5/1/2035	\$110,000.00		\$2,212.22	\$0.00	\$112,212.22
Totals	\$1,310,000.00	\$0.00	\$498,010.00		\$1,781,227.78

Budget Narrative
Fiscal Year 2021**REVENUES****Special Assessments-Tax Collector**

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES**Miscellaneous-Assessment Collection Cost**

The District reimburses the Hillsborough County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Principal Debt Retirement

See amortization schedule.

Interest Expense

See amortization schedule.

South Fork
Community Development District

Supporting Budget Schedules
Fiscal Year 2021

Comparison of Assessment Rates
Fiscal Year 2021 vs. Fiscal Year 2020

Product & Phase	General Fund 001			Debt Service			Total Assessments per Unit			Total Units
	FY 2021	FY 2020	% Change	FY 2021	FY 2020	% Change	FY 2021	FY 2020	% Change	
SF 40' - Phase 4	\$376.10	\$376.10	0.0%	\$385.47	\$385.47	0.0%	\$761.57	\$761.57	0.0%	171
SF 50' - Phase 3,4	\$470.12	\$470.12	0.0%	\$482.04	\$482.04	0.0%	\$952.16	\$952.16	0.0%	159
SF 50' - Phase 5	\$470.12	\$470.12	0.0%	\$536.04	\$536.04	0.0%	\$1,006.16	\$1,006.16	0.0%	70
SF 65' - Phase 3	\$611.16	\$611.16	0.0%	\$626.49	\$626.49	0.0%	\$1,237.65	\$1,237.65	0.0%	39
SF 65' - Phase 6	\$611.16	\$611.16	0.0%	\$686.56	\$686.56	0.0%	\$1,297.72	\$1,297.72	0.0%	180
										619

Estimate**SOUTH COUNTY LANDCARE**

20507 Hobbs Rd
 Wimauma, FL 33598 US
 southcountylandcare@live.com

ADDRESS

South Fork CDD
 2654 Cypress Ridge Blvd #101
 FL
 Wesley Chapel, FL 33544

SHIP TO

South Fork CDD
 2654 Cypress Ridge Blvd #101
 FL
 Wesley Chapel, FL 33544

ESTIMATE #

1075

DATE

02/24/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	oaktrim	Trim Oak Tree Canopy on all CDD common area trees. All debris to be collected and hauled away. Clear for security light. This is projected to be completed 30 days from approval.	1	13,500.00	13,500.00

TOTAL

\$13,500.00

Accepted By

Accepted Date

BrightView Tree Care Services

Branch Office #34230
9713 Palm River Road
Tampa, FL 33619
Hunter Manes
hunter.manes@brightview.com
tel:918-931-0851


Tree Care Service Address/Location

South Fork CDD 2020
11300–11356 Ambleside Blvd
Riverview, FL 33579
Mark Vega

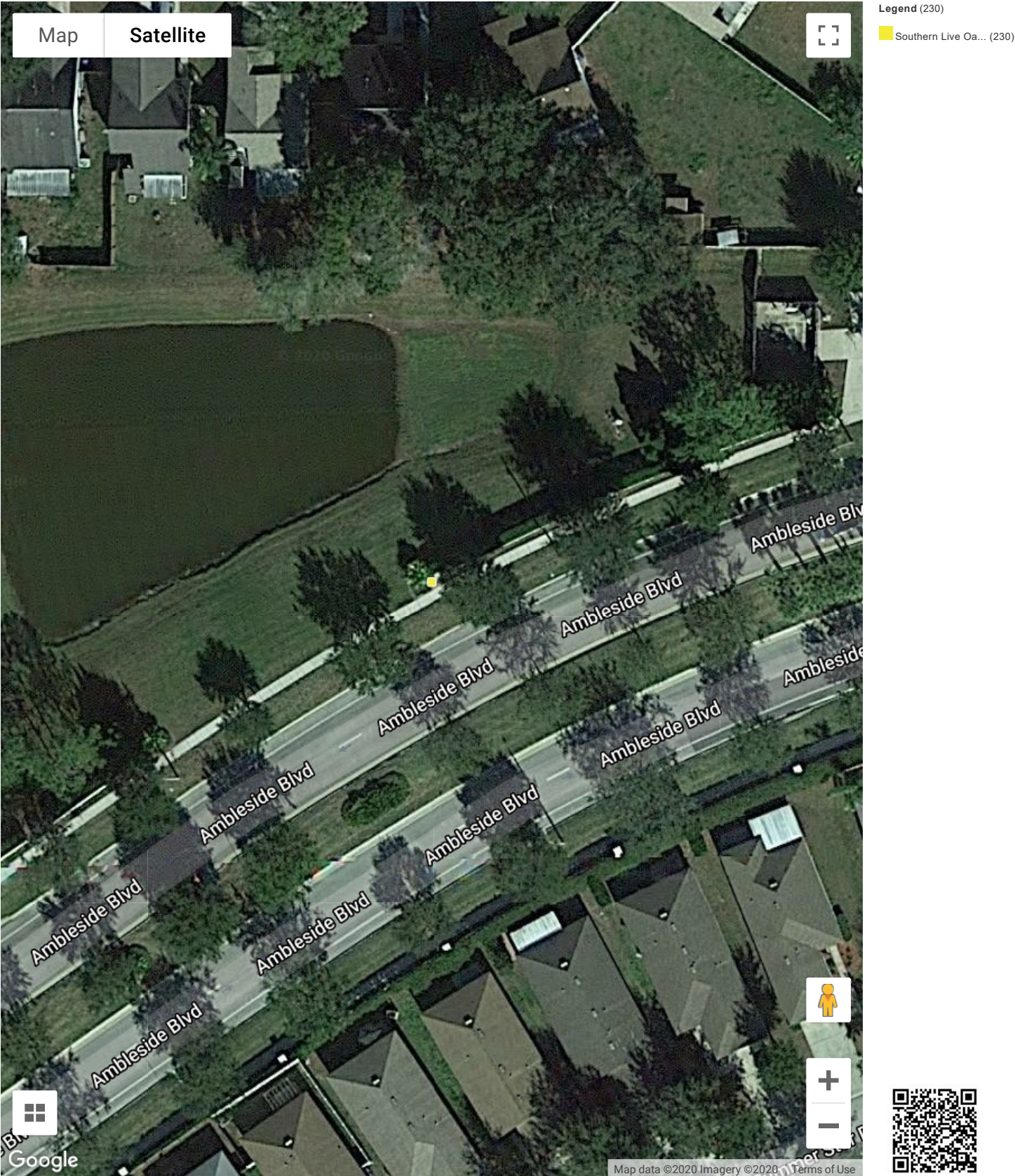
Tree Care Service Billing Address

South Fork CDD 2020
11300–11356 Ambleside Blvd
Riverview, FL 33579
Mark Vega

Proposed Tree Care Services

Species	DBH	Qty	Objective	Price
 Southern Live Oak <i>Quercus virginiana</i>	13"-18"	230	elevate 15ft above roadways / Light Clearance / remove deadwood	-
Total				\$14,260

South Fork CDD 2020



BrightView Tree Care Services

Terms & Conditions

Page Number 33

1. **Bid Specifications:** The Contractor shall recognize and perform in accordance with only written terms, specifications, and drawings contained or referred to herein. All materials shall conform to bid specifications. Work is beingdone in accordance with ANSI A300 standards.
2. **Bid Expiration:** This proposal will remain in effect for thirty (30) days from the date it was first presented to Client/Owner, unless accepted or rejected by Client/Owner, or withdrawn by Contractor prior to that time.
3. **Work Force:** Contractor shall designate a qualified representative with experience in tree management. The work force shall be presentable at all times. All employees shall be competent and qualified and shall be legally authorized to work in the U.S.
4. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions near to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete or brick filled trunks, metal rods, etc. If requested, mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. BrightView Tree Care Services is not responsible for damage done to underground utilities such as, but not limited to, cables, wires, pipes, and irrigation parts. BrightView Tree Care Services will repair damaged irrigation lines at the Client/Owner's expense.
5. **Scheduling of Work:** If the jobsite conditions materially change from the time of approval of this proposal to the time the work starts, such that the job costs are adversely changed, this proposal is null and void. Scheduling of work is dependent on weather conditions and workloads. Our office will call the day prior to the work being done, unless other arrangements are made.
6. **Work Hours:** Any work, including emergency work, overtime and weekend work performed outside of the normal working hours (Monday-Friday between 6:30 a.m. and 2:30 p.m.) shall be billed at overtime rates. Use of power equipment will commence at 7:00 a.m., unless otherwise specified in the scope of work. Additional charges will be applied if crews cannot use power equipment by 9:00 a.m.
7. **License and Permits:** Contractor shall maintain a Landscape Contractor's license if required by State or local law and will comply with all other licensand permit requirements of relevant city, state and federal governments, as well as all other requirements of law.
8. **Taxes:** Contractor agrees to pay all applicable taxes, including sales taxes on material supplied, where applicable.
9. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with a \$1,000,000 limit of liability.
10. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from acts of God. Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner.
11. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%), or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.
12. **Non-Union Contractor:** Client/Owner acknowledges that Contractor is not a signatory to any union agreements. If any services hereunder would be covered by any labor union that Client/Owner is bound to or that may have a claim to such work, then this written proposal shall be immediately terminated and become void, with no further liability to Contractor.
13. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
14. **Additional Services:** Any additional work, changes in the scope of work, or additional contract terms introduced by Client/Owner that are not specified in the signed written proposal shall constitute a counter offer and will require a new written proposal or an executed written order to address such changes. Any additional costs related thereto shall be charged by Contractor as an extra charge over and above the estimate.
15. **Access to Job Site:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of the job site where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
14. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days of receipt of invoice.
15. **Cancellation:** Notice of cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.
16. **Assignment:** The Client/Owner and the Contractor, respectively, bind themselves, their partners, successors, assignees and legal representatives to the other party with respect to all covenants of this Contract. In the event of sale or transfer of Client/Owner's interest in its business and/or the propertywhich is the subject of this agreement, Client/Owner must first obtain the written consent of Contractor for the assignment of any interest in this agreement to be effective.
17. **Disclaimer:** This proposal for tree care services was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. The work performed by BrightView Tree Care Services is intended to reduce the chances of tree failure and any corresponding property liabilities, in addition to enhancing aesthetic value but is not a guarantee. We cannot be held responsible for unknown or otherwise hidden defects of your trees, which may fail in the future. The corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

Acceptance of this Proposal

Contractor is authorized to perform the work stated on the face of this proposal. Payment will be 100% due at time of billing. If payment has not been received by BrightView Tree Care Services within fifteen (15) days after billing, BrightView Tree Care Services shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1% per month, or the highest rate permitted by law, will be charged on unpaid balance 45 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.

Customer

Signature

Mark Vega

February 10, 2020

Printed Name

Date

BrightView Tree Care Services

Hunter Manes

February 10, 2020

Signature

Date

Hunter Manes

February 10, 2020

Printed Name

Date



Date: 08/30/2020
Job #

Tree Care Services Proposal

Customer Name **Mark Vega**
Customer Phone **(813) 295-5455**
Customer E-Mail Mark.Vega@inframark.com
Billing Address **2654 Cypress Ridge Blvd, Suite 101**
Billing City, St, Zip **Wesley chapel, FL 33544**

Jobsite Name **South Fork CDD**
Jobsite Address **10952 Ambleside Blvd**
Jobsite City, St, Zip **Riverview, FL 33579**
Jobsite Contact **Justin G Romero**
Jobsite Contact Phone **813.606.2016**

Tree Species	Quantity	Service	Priority	Estimated Cost
Oak	206	Structure prune all (206) Oaks (along Ambleside Blvd outlined in the provided map) Haul away all debris.		\$14,000
Oak	4	Structure prune (4) Oaks in common area along Trinity Leaf Pl		
Oak	3	Structure prune (3) Oaks in common area along Mango Bay Dr.		
Oak	4	Structure prune (4) Oaks in common area along Golden Silence Dr		
Oak	3	Structure prune (3) Oaks in the common area along Silver Charm Ct		
Oak	1	Structure prune (1) Oak tree at the northeast corner of Ambleside and Summerfield by the pond		
Oak	2	Structure prune (2) Oak trees by the pump station at Summerfield and Ambleside		
This work will be complete within two weeks of approval				

Structure pruning Consists of; elevating canopies, providing adequate light & sign clearance, removing major deadwood 2" + & crossing / rubbing branches within the canopy. Reduction cuts on co-dominant stems to promote proper branch to trunk ratio & selective interior thinning by limb removal to promote proper scaffold branching throughout the canopy.

Customer Approval Signature

Company Representative Signature

Items included in this price

Jobsite clean-up and debris disposal



All materials



All applicable taxes



Priority 1 Subtotal

\$0

Priority 2 Subtotal

\$0

\$0

Proposed Cost

Total Proposed Cost

\$14,000